



The City of Torrance is hiring for **Fire Prevention Specialist**

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$31.32	\$32.68	\$34.51	\$36.26	\$37.15	\$38.09
Hourly Wage					

The Torrance Fire Department is seeking a career-oriented individual to join the Fire Prevention Division. Under the leadership of the Fire Prevention Manager, this position participates in the inspection, plan checking, and testing of hazardous processes and fire protection and extinguishing systems to ensure compliance with applicable codes, ordinances, and standards; conducts training sessions for the public in fire prevention; ensures compliance with the City's hazardous materials/waste management, storage tanks, and permits program; and performs other duties in assigned area.

Minimum Qualifications

Any combination of education and experience that provides the knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:

Equivalent to completion of high school supplemented by college-level coursework and/or specialized training in Fire Science and two years of progressively responsible experience in fire prevention including conducting inspections, plan checking and testing of hazardous processes and fire protection and extinguishing systems; and a valid California Class C Driver's License.

Ideal Candidate (in addition to the Minimum Qualifications)

- Possession of or ability to obtain a California PC832 certificate
- Certified Stormwater Inspector (Municipal) certification
- HAZWOPER certificate and ICC Underground Storage Tank (UST) inspector certification
- Possess and maintain American Red Cross First Aid, American Red Cross or American Heart Association Cardiopulmonary Resuscitation (CPR) certification.
- Completing Fire Inspector 1A and 1B (previously known as Fire Prevention 1A and 1B) training classes
- Familiarity with safety requirements for hazardous material use, handling, storage, disposal or inspection is desirable for assignment to Hazardous Materials.
- Familiarity with fire safety and disaster preparedness or emergency management and public speaking and training/instructional techniques is desirable for assignment to Public Education.

How to Apply

Interested candidates must submit an online application and supplemental application at www.torranceca.gov/523.htm#.

The application filing period begins **Monday March 24, 2014 at 7:30 a.m.** and closes **Monday April 7, 2014 at 5:30 p.m.**

Only those candidates most qualified will be invited to participate in the examination process. This will consist of the following:

Written Exam - weighted 40%

Oral Interview - weighted 60%

Test dates are to be determined. Please visit our webpage under Recruitment Status for updates and current information.

Applicants with disabilities who require special testing arrangements **must** contact Human Resources **prior** to the final filing date.

Benefits

- ♦ 9/80 work schedule
- ♦ Paid vacation and sick leave
- ♦ Excellent Health, Dental & Vision plans, and Life Insurance
- ♦ Tuition Reimbursement Program
- ♦ Thirteen paid holidays
- ♦ Interest-free computer loan program
- ♦ Flexible spending which provides tax-free options for medical, dental and child care expenses
- ♦ Employees receive retirement benefits through the California Public Employees Retirement System (CalPERS). Employees hired after January 1, 2013, that are new to CalPERS, or are returning members with a break in service greater than six months, will be enrolled in the formula 2% at 62 retirement plan which is funded through contribution from both employer and employee. Employee contributes 7% on a pre-tax basis
- ♦ Deferred Compensation Plan
- ♦ Employees currently contribute 6.2% toward Social Security and 1.45% toward Medicare

For more information regarding our Employee Benefits, please visit <http://cotteest.webs.com/>.

As a condition of employment, candidates must pass a background check and pre-employment medical examination.

The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.



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14033500 TO

CITY OF TORRANCE
FIRE PREVENTION SPECIALIST
SUPPLEMENTAL APPLICATION
(Job Code 14033500)

1. Have you completed Fire Inspector 1A and 1B (previously known as Fire Prevention 1A and 1B) training courses?

☐Yes ☐No

2. Do you have experience in conducting inspections?

☐Yes ☐No

Please describe the type of experience and how many years.

3. Do you have experience in plan checking?

☐Yes ☐No

Please describe the type of experience and how many years.

4. Do you have experience in the testing of hazardous processes?

☐Yes ☐No

Please describe the type of experience and how many years.

5. Do you have experience in fire protection?

☐Yes ☐No

Please describe the type of experience and how many years.

6. Do you have experience in extinguishing systems?

☐Yes ☐No

Please describe the type of experience and how many years.

7. Briefly describe how your background, education and experience have qualified you for this position (Please refer to Minimum and Desirable Requirements section of the job bulletin).

8. I certify that the information I have provided is true and accurate to the best of my knowledge. I understand that this information is subject to verification with my former employers, educational institutions or certifying agencies and that misrepresentation may cause me to forfeit all opportunities to be considered for employment with the City of Torrance.

☐Yes ☐No